Taking Notes for a Fused Outline

Notes from Tips and Tricks in Teaching Writing: Structure and Style for Unit 6

   a. Find a class set of source texts at or below reading level.
   b. Everyone works on the same topic.
   c. Walk through the entire process together at least one more time.
   d. Assist students in finding appropriate materials.

2. Paper management: 11x17 tri-fold:

<table>
<thead>
<tr>
<th>Source 1</th>
<th>Source 2</th>
<th>Source 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>1.</td>
<td>1.</td>
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<tr>
<td>2.</td>
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<td>2.</td>
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<tr>
<td>3.</td>
<td>3.</td>
<td>3.</td>
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<td>4.</td>
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<td>4.</td>
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<tr>
<td>5.</td>
<td>5.</td>
<td>5.</td>
</tr>
</tbody>
</table>

This box can be used for other assignment info, due date, etc., or can be used to take notes on a fourth source text.

Fused Outline

1. Topic A
   1.
   2.
   3.
   4.
   5.
   6. Clincher

Style List

1. Topic A
   1.
   2.
   3.
   4.
   5.

3. Save related topic-based paragraphs from Unit 4 or 6 to demonstrate Unit 8.
4. Documentation Pathway: Teach in Unit 6 or Unit 8, not all at once. Teach until that part becomes easy.
   Step 1: bibliography
   Step 2: integrated quotation with citation (endnotes preferred)
   Step 3: inset quotation with citation (no quotation marks)
   Step 4: paraphrase with citation
   Step 5: in text citation or endnotes and Works Cited page (Choose a style, get a style sheet for books, periodicals, websites, etc. MLA formatting samples are provided in the Classroom Supplement e-resources.)
   Step 6: informational footnote (falling out of favor)

5. Documentation Resources
   a. most college and university websites (e.g., Purdue Online Writing Lab)

On the next page is a collection of notes from the SICC level B on Clara Barton. It shows how you can look for topics in the sources, and then use the paper folding plan above to take notes from each source and then fuse.
Topic Choices and Notes on Clara Barton from the SWI Continuation Course Level B

Sources:

Possible topics contained in the Clara Barton sources:

<table>
<thead>
<tr>
<th>Topic/Source</th>
<th>Compton’s</th>
<th>Britannica</th>
<th>Website</th>
<th>Young Schoolteacher</th>
<th>Pioneer Amer. Battlefield Nurse</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family/Childhood</td>
<td>X</td>
<td>X</td>
<td></td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Teaching</td>
<td>X</td>
<td>X</td>
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<tr>
<td>War</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Red Cross</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Education</td>
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<td>X</td>
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<tr>
<td>After</td>
<td></td>
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<tr>
<td>Politics</td>
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<td></td>
<td>X</td>
</tr>
</tbody>
</table>

Example of Individual and Fused Outlines from the Clara Barton Source Texts

<table>
<thead>
<tr>
<th>Source 1 (Compton’s)</th>
<th>Source 2 (Britannica)</th>
<th>Source 3 (Website)</th>
<th>Fused Outline</th>
</tr>
</thead>
<tbody>
<tr>
<td>II. Clara Barton, family, childhood</td>
<td>II. Clara Barton, family, childhood</td>
<td>II. Clara Barton, family, childhood</td>
<td>II. Clara Barton, family, childhood</td>
</tr>
<tr>
<td>• born, Dec. 25, 1821</td>
<td>• teach age 15</td>
<td>• shy, farm, girl</td>
<td>1. youngest, 7, shy, small</td>
</tr>
<tr>
<td>• youngest of 7</td>
<td></td>
<td>• Oxford, Massachusetts</td>
<td>2. 11 yrs, nursed, David, accident</td>
</tr>
<tr>
<td>• nursed, invalid, brother</td>
<td></td>
<td>• Father, army, stories</td>
<td>3. father, war, stories, interest</td>
</tr>
<tr>
<td>• 15 teacher, mother, helped</td>
<td></td>
<td>• Age 11, nursed, David</td>
<td>4. pet turkey, tomboy</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Accident</td>
<td>5. home school, farm</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>6. skating, disobeyed, injured, feel</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>7. 15 yrs, school, patient</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Clincher</td>
</tr>
</tbody>
</table>

Source 4 (Pace)
II. Clara Barton, family, childhood
• small, shy
• 15, teach, school

Source 5 (Bell)
II. Clara Barton, family, childhood
• nurse kittens, dog, Button
• tomboy, pet turkey
• 13, small pox
• ice skating, disobeyed
• injured, infected, feel

Fused Outline
II. Clara Barton, family, childhood
1. youngest, 7, shy, small
2. 11 yrs, nursed, David, accident
3. father, war, stories, interest
4. pet turkey, tomboy
5. home school, farm
6. skating, disobeyed, injured, feel
7. 15 yrs, school, patient
Clincher