

## To-Do List

### To apply to become an IEW Registered Instructor using [Teaching Writing: Structure and Style \(TWSS2\) Video Course, Second Edition](#)

- Own a [TWSS2 Seminar and Practicum Workbook](#), Second Edition.
- Go to [IEW.com/become-registered2](#).
- Complete the practicum assignments according to the [Practicum Assignment Checklist](#) for the second edition of the TWSS2 *Video Course* or the two-day live seminar (after October 2014).
- Mark each submission with the unit number, the name of the assignment, and your name.
- At [IEW.com/become-registered2](#), complete the online form. Submit after you scan and compress all assignments into one .ZIP file for upload. –**OR**–
- At [IEW.com/become-registered2](#), complete the online form. If you have trouble with creating a .ZIP file or with the upload, send all PDFs to [accreditation@IEW.com](mailto:accreditation@IEW.com) after submitting the online application. –**OR**–
- At [IEW.com/become-registered2](#), complete the online form. Submit.  
Make duplicates of your assignments, then snail mail them to  
**IEW Instructor Accreditation**  
**8799 N. 387 Rd.**  
**Locust Grove, OK 74352**

Within one month of receiving your online information, payment, and required assignments, an IEW accreditor will notify you by email of your accreditation status.